THE SAFE SEVEN:
BACK TO WORK READINESS ESSENTIALS

Risk mitigation efforts in preparation for "Back to Work" will look different for every location, site, facility, office, etc. and will continue to evolve as we progress through the pandemic. The below list are key considerations to support the "new norm" and ways of working for our operating environments.

1 REMOTE WORKING
When possible and practical, continue to work remotely

2 PREPARE THE SITE/LOCATION
Cleaning and disinfection plans, MON designations, HVAC considerations, identify foot traffic patterns, barriers were practical common area/item considerations

3 PREPARE THE WORKFORCE
Employee communications, employee orientation/expectations, provide facial coverings and disinfectant products

4 RESTRICT ACCESS
Protocols for safety and health checks, building reception, shipping/receiving, elevators, contractor/visitor policies

5 PREPARE FOR SOCIAL DISTANCING
Meeting room, rotate teams, stagger work schedules, break room and bathroom considerations

6 REDUCE COMMON TOUCH POINTS
Maintain an enhanced cleaning and disinfection schedule, remove common area items and install contactless systems

7 ENGAGEMENT
Upon return communicate transparently and establish two-way communication

MOST IMPORTANTLY
Constantly reinforce hand washing, practicing social distancing, staying home when ill and follow CDC guidance.